



## **JOB DESCRIPTION**

**“Private & Confidential”**

<b>Job title</b>	<i>Sportsbook Supervisor - Compliance</i>
<b>Reports to</b>	<i>Manager</i>

### **Job Overview**

Supervisor is a professional who generally runs a department on a specific shift under the direction of a Manager. Supervise the day-to-day operations of their team, making sure everyone is pulling their weight, distributing the workload evenly and making sure motivation and performance levels are maintained.

### **Duties and responsibilities**

- Provide your team with the company’s vision and the objectives.
- Accomplishes staff job results by coaching, counseling, planning, monitoring, and appraising job results.
- Give disciplinary actions to shift analysts as needed.
- Lead and manage the team, make decisions, solve problems and conduct meeting if necessary.
- Maintains safe and healthy work environment by establishing and enforcing organization standards.
- Check and verify the Compliance SOP from time to time if revision is needed.
- Collect and present monthly report for the Win/Lose status and summary.
- Present to managers the current issues encountered in the team. If possible, propose some solution to it.
- Report any operational and system issues to Dev Team thru bugnet.
- Approve leave and overtime; complete or review check-in/out logs.
- Coordinate with other supervisor for any issues related with compliance
- Update team leaders and operators if have any new instructions and assist them in their - queries.

### **Qualifications**

- Candidates must possess bachelor’s degrees. Mathematics, science and engineering courses are an advantage.
- Required language: English both written and oral. Mandarin language is a plus.
- At least 5 years of experience in same field.
- Has previous experience in handling a team.
- Must be adept in match and passionate about sports.
- Knowledgeable in office application specially in excel.
- Know how our system works.
- Ability to engage in multiple assignments concurrently and complete them error free.
- Have strong ability to make good decisions and finding alternative solutions.
- Can communicate well with subordinates.
- Have Good written and verbal communication.
- Be safety cautious must be physically fit and active.
- Outstanding organizational, interpersonal and leadership skills